

Report to the Council

Date of Meeting: 5 April 2022

Committee: Constitution Working Group (Councillor S Rackham)

Date: 23 November 2021

1. **Review of Article 4 The Full Council Terms of Reference sub-paragraph 1(c)**
 - (1) **Recommending that the following amendments to Article 4, 1(c) be made as detailed in Appendix 2; and**
 - (2) **That pursuant to Recommendation (1) above, the Monitoring Officer be authorised to make necessary revisions to the Council's Constitution.**
- 1.1 This review has occurred as a result of questions from members on a Constitution training course in May 2021 on whether the plans and strategies listed in sub-paragraph 1(c) of Article 4 needed to be updated.
- 1.2 The plans, policies and strategies make up the Council's strategy framework and have been agreed by Full Council. However, some strategies may not necessarily need to go to Council as it depends on their degree of influence, and it may be sufficient for some to go to a scrutiny committee and then to Cabinet.
- 1.3 The Working Group makes the following recommendations to each plan / strategy listed in Appendix 1 below. Additionally, two name changes are also proposed for Council to consider.
- 1.4 The agreement of the recommendations set out above will require the following revisions to the Constitution, as below. The plans / strategies to keep are shown in 'bold', while those to be removed are shown as 'strikethroughs'.
 - Article 4 – The Full Council – Terms of Reference, sub-paragraph 1(c).
- 1.5 We recommend as set out at the commencement of this report.

Appendix 1

<u>Plan / Strategy</u>	<u>Date Last Agreed</u>	<u>Term of Plan / Strategy</u>	<u>Recommendations by Constitution Working Group on 23-Nov-21</u>
Asset Management Plan (Strategy)	<ul style="list-style-type: none"> Asset Management Strategy agreed by Cabinet 13 June 2019. 	N/A	REMOVE – to go to Stronger Council SC then to Cabinet.
Capital Strategy	<ul style="list-style-type: none"> Recommended to Council by AGC 22-Mar-21. On agenda for Council meeting 28-Oct-21 	5 years	KEEP – to go to Audit & Governance Committee then to Council.
Community Plan / Strategy	<ul style="list-style-type: none"> Interim Council & Community Plan considered by FPM Cabinet Committee 23-Jan-20 (updates on achievements with the Corporate Plan) Sustainable Community Strategy agreed by Council 14-Dec-10 	1 year 21 years	REMOVE.
Corporate Plan	21 December 2017	5 years	KEEP – to go to Council.
Crime & Disorder Reduction Strategy	<ul style="list-style-type: none"> Reported to the Stronger Communities Select Committee on 30-Mar-21 known as the Epping Forest Community Safety Partnership Plan 	1 year	KEEP – to go to Stronger Communities SC then to Council.
Leisure & Cultural Strategy	16-Dec-14	10 years	REMOVE – to go to scrutiny select committee(s) then to Cabinet. PFH should ensure title of strategy adequately reflects what is in the strategy.
Local Plan, plus plans / strategies which comprise the Plan	<ul style="list-style-type: none"> Process ongoing and not yet complete Submission Version of the Local Plan 2017 agreed by Council 14-Dec-17 Draft Local Plan agreed by Council 18-Oct-16 for consultation. 	2033	KEEP – to go to Council.
Economic Development Strategy	<ul style="list-style-type: none"> Consulted on in 2019 and submitted to Stronger Place Select Committee, but no evidence of it being adopted by Council. 	-	REMOVE – to go to scrutiny committee then to Cabinet.
Housing Investment Programme	<ul style="list-style-type: none"> Was agreed as part of the detailed Directorate budgets up to 2016. Superseded by 'New House Builds' in the HRA and the Council Housebuilding Programme agreed by Cabinet. Still agreed as part of the budget proposals each year: 25-Feb-21 	1 year	KEEP – to go to Audit & Governance Committee, then Cabinet and then to Council. Recommendation to change name to "30-year Housing Revenue Business Plan".

Local Transport Plan	<ul style="list-style-type: none"> No direct evidence of adoption by Full Council recently but might now be superseded by the Transport policies in the Local Plan. 	-	REMOVE.
Social Inclusion Strategy	<ul style="list-style-type: none"> No direct evidence of adoption by Full Council recently. References to it in the Annual (Good) Governance Statement up to 2008. 	-	REMOVE.
Statutory Statement of Accounts	25 February 2020	2018/19	REMOVED – to go to Audit & Governance Committee <i>(incorporated in Constitution update of 12 Nov 21).</i>